

## Frequently Asked Questions SG Enable Training Grant for Training Providers

### General Questions

- **What is SG Enable Training Grant?**

The grant aims to encourage training providers, including companies and voluntary welfare organisations (VWOs) with training capabilities, to propose training initiatives to achieve the following:

- a. Skills training and upgrading of persons with disabilities, particularly in enhancing their options in employment and employability; or
- b. Building up the capabilities of employers in the hiring and retention of persons with disabilities.

- **Who are the target beneficiaries of projects supported under the grant?**

The proposal submitted by the applicant must benefit either, or both of the following groups:

- a. **Persons with disabilities** (excluding full-time students) regardless of their current employment status.
- b. **Employers** who intend to build up their capability in hiring persons with disabilities and integrating them into the work environment.

The target beneficiaries/trainees must be **Singapore Citizens** or **Permanent Residents** of Singapore.

- **What are the disability profiles that will be supported under the grant?**

The grant covers programmes or projects that benefit persons with autism spectrum disorder, intellectual disability, physical impairment, hearing impairment and visual impairment.

- **What are the outcomes tied to the grant?**

The approved training programme shall result in placement for unemployed individuals and/or positive training outcomes for in-employment individuals.

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### Scope of Funding

- **What does the grant cover?**

The grant may provide funding for the following areas:

- a. **Course fee funding** to training providers to deliver training programmes to enhance the employability of persons with disabilities and **training allowance** to unemployed persons with disabilities who attend the programme;
- b. **Course fee funding** to training providers to deliver training programmes to build up the disability confidence and capabilities of employers and/or co-workers to create a more inclusive environment for persons with disabilities.

- **What is the funding duration for the programmes or projects?**

Depending on the nature of the programme or projects, the grant may fund training programmes or projects for up to two years.

- **Can I seek other funding for the same project?**

Yes. Organisations can apply for other funding (except from Workforce Singapore) to cover expenses that are not funded by the Training Grant. However, this should be made known to SG Enable in the application form.

- **Can individuals apply for the grant?**

Individuals are not allowed to apply for the grant in their own name. However, if individuals are keen to be part of this initiative, they may consider contacting and partnering eligible organisations to submit an application.

### Disbursement

- **What are the general requirements for submission of reports and supporting documents for fund disbursement?**

Unless otherwise indicated, reports and supporting documents should be submitted within 30 days upon completion of project or programme for claims disbursement.

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### Application

- **How do I apply for the grant?**

Applicants can download the application form and proposal guidelines from SG Enable's website. All applicants must complete and submit the following documents (duly completed and endorsed) to be considered for the grant:

- a. Application form
- b. Programme or project proposal
- c. Copy of your organisation's ACRA business profile

- **When can I apply for the grant?**

There will be two scheduled grant calls per year for grant application submissions. Applicants can submit proposals within the stipulated grant call period.

- **Can I submit more than one application at each grant call?**

Each Training Provider can submit up to three proposals per grant call. However, as the Training Grant seeks quality proposals, applicants are strongly encouraged to focus their efforts on developing their programme or project idea and put in a strong proposal.

- **How long will it take to receive the outcome of my application?**

Evaluation and approval of proposals will generally take at least 2 months, depending on the number of applications.

- **I was informed that my application was unsuccessful. Can I make an appeal for my application to be re-evaluated?**

There will be two scheduled grant calls per year for grant application submissions. Unsuccessful applicants can consider submitting new proposals in the next grant call.

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### Administrative Requirements

- **What are the administrative requirements to fulfil after the completion of the programme?**  
Unless otherwise stated, the following should be submitted / conducted after the completion of the programme:
  - a. Monthly outcome reports for unemployed trainees. For each placement reported, supporting documents should be submitted together with the outcome report.
  - b. A survey to assess demonstration and application of positive training outcomes at workplace for in-employment trainees.
  - c. Feedback summary report after each training.

All other reports are to be submitted in a timely manner based on the agreed timeline.