

02 June 2025

To: All Tenderers

**INVITATION TO TENDER FOR THE EVENT
MANAGEMENT SERVICES FOR ENABLING VILLAGE
OPEN HOUSE**

RESPONSES TO CLARIFICATIONS

All tenders submitted under this Invitation of Tender are deemed to have considered all Corrigenda and Responses to Clarifications issued by SG Enable.

Please note that enquiries submitted from 29 May 2025 onwards will be addressed in the next round of clarifications.

Clarifications Addressed on 28 May 2025

Q1: Do the booths for the i'mable Collective Market (iCM) need to follow the exact dimensions provided?

No, the dimensions provided are approximate and can serve as a general guide. Please refer to the notes provided in the Specifications.

Q2: Will certain iCM makers require larger booths, or will all iCM booths be of a uniform size?

All iCM booths should be of the same size.

Q3: Is an exhibition manual needed for iCM makers, including details such as handover timings and setup instructions?

SG Enable will communicate directly with the iCM Makers.

Q4: Are there preferences for how event branding is applied (e.g., pillar wraps, floor stickers, hang-downs)?

There is no specific preference at this stage. Contractors may propose a variety of solutions that will be subject to safety assessment and review by SG Enable.

Q5: Is the appointed Contractor expected to provide logistics support for all programmes during the Event?

No. For all set-up that is specific to the programme (e.g. tenant-run), tenants will be providing their own logistics.

Contractor will be required to provide logistics for the i'mable Collective Market, passport experience, and ancillary logistics (e.g. queue poles, chairs, extra power points etc.) for select fringe activities.

Q6: What if one of the iCM maker requires an extra power point?

This will be supplied by the Contractor, under the scope of work required for the i'mable Collective Market. Contractors may buffer for ancillary logistics required for i'mable Collective Market, such as bins and power points.

Q7: The Enabling Lives Festival (ELF) logos included in the tender documents are currently in JPG and PNG formats. Would it be possible to provide the AI (Adobe Illustrator) files to Tenderers to facilitate the proposed collateral adaptation as part of their submission for this Tender?

The ELF logos are currently only available in JPG and PNG formats.

Q8: Is there vehicle access to the new extension building via Jalan Bukit Merah road?

The driveway at the new extension building is designated for authorised vehicle access only and is not open to the public. Parking or general vehicular access is not permitted.

Q9: We understand that the appointed Contractor is required to provide the technical rider for the Grandstand at Nest and the Extension Amphitheatre. Could you kindly share the existing AV

setup available at each of these facilities, as well as which components are intended to be utilised? This information will help us tailor a suitable tech rider to best support the event's requirements.

There is no existing set up at the Extension Amphitheatre.

For Grandstand at NEST Block, this includes a basic mixer connected to two speakers and two microphones. There is also a HDMI cable available for connecting a laptop to a projector, along with an audio jack cable for sound output. Attached is a reference image. Please ensure that provisions are adequate for the purposes of hosting activities such as inclusive storytelling, dance, theatre performances.



Q10: With regard to the power supply within the event area, we noted from the provided map that there are 13-amp power outlets indicated. May we confirm if there are any additional power sources available on-site, such as 32-amp, 64-amp, or 100-amp outlets?

There are no additional power sources available. Contractor may provide generator sets if more power provisions are required, to be located at the designated areas.

Q12: Regarding the air coolers required for Day 2 of the event, would you require them to be set up prior to Day 1 (5th December)? If so, is there a proposed setup date for the air coolers and other logistics such as queue poles, tables, and bins?

The timeline and dates for set-up may be proposed by the Contractor as part of the overall proposal to be submitted, for further discussion with and approval by SG Enable.

Q13: Referring to the document 6_Specifications updated 22 May, Appendix A – Event Layout and Tentative Provisions, we noted that tables and chairs are to be placed at the following locations:

- UOB Ability Hub (outdoor, near pond)
- Big Tree @ Playground
- Walkway to Extension
- Extension (Lobby)

Could you please advise on the intended purpose for the tables and chairs at each of these locations? This will assist us in estimating the appropriate quantity and type of furnishings required.

These tables and chairs will not be required in large quantities, mainly for facilitating activities such as sit-down art and craft activities (e.g. self-help activities, painting, drying of artwork).

We estimate a total of around 20 tables and around 50-80 chairs to be required. However, kindly note that this is only a preliminary estimation.

Q14: Will sustainability be a key requirement across all materials and deliverables? For example, should we factor in the use of FSC-certified printing or other eco-friendly production methods?

This will be a good to have, but not essential. Contractors may indicate this in their proposal if there are adopting specific sustainability practices.

Q15: Based on past editions, could you share a rough breakdown of the target audience? For instance, would approximately 40% comprise persons with disabilities?

We estimate that around 20-40% of attendees will be persons with disabilities.

Q16: Could we also check roughly how many tenants will be involved? If possible, would you be able to share the tenant list—including both EV and any extension spaces—so we can account for them when designing the EV passport?

Please cater for approximately 20-25 tenants.