

# Tote Board-Enabling Lives Initiative Grant

## General Questions

### 1. What is the grant about?

The Tote Board - Enabling Lives Initiative Grant is a \$23 million grant that will be used to fund disability-related projects in cross-cutting disability areas such as Data and Technology, Caregiver and Natural Support as well as Transition Management.

There will be a total of eight uniquely themed grant calls from 2015 till 2018. The grant is administered by SG Enable and is part of the \$30 million Tote Board - Enabling Lives Initiative by Tote Board.

### 2. Who are the target beneficiaries of projects supported under this grant?

The beneficiaries of projects supported under this grant must be persons with disabilities and/or their caregivers.

### 3. What are the disability profiles that will be supported under this grant?

This grant covers projects that serve persons with disabilities including physical disabilities, hearing impairment, visual impairment, developmental disabilities, intellectual disabilities and Autism Spectrum Disorder.

### 4. What support will grant applicants receive?

SG Enable is the grant administrator of the Tote Board - Enabling Lives Initiative Grant. Besides funding, SG Enable will support grant applicants in identifying ground needs in the disability space. In addition, we will work with grant applicants in the development of their project idea and their application proposal. SG Enable will also help grant applicants to seek collaborations where necessary.

## Scope of Funding

### 1. What does this grant cover?

Eligible expenses include the capital and operating expenses e.g. manpower costs, marketing and outreach, third-party research and consultancy costs.

This grant does not cover the daily operations costs of organisations (e.g.: rental of office space, utilities and manpower costs unrelated to the project). All requested funding components must be directly attributable to the grant project.

### 2. What is the funding quantum of this grant?

The grant funds between **50% to 90%** of the project's eligible expenses.

### 3. What is the funding cap for the projects?

The grant will fund **up to 90%** of the project's eligible expenses. Applicants must take note that the **minimum grant size is \$50,000**. Applicants are welcome to propose their required funding amount. The final funding amount and components to be funded will be decided by an independent Grant Evaluation Committee.

### 4. What is the funding duration for projects?

All projects must commit to a **minimum of one year** and up to a **maximum of three years**.

### 5. Can I seek other funding for the same project?

Yes. Organisations can apply for other funding to cover expenses that are not funded by the Tote Board - Enabling Lives Initiative. However, organisations cannot apply for other grants from Tote Board to support the same project.

## Eligibility Criteria

### 1. Who is eligible to apply for the grant?

The grant is open to all registered Voluntary Welfare Organisations, Non-Profit Organisations, Social Enterprises (as recognised by raiSE - Singapore Centre for Social Enterprise), Institutes of Higher Learning and Research Institutes. Other organisations will be considered on a case-by-case basis and would be required to partner a Voluntary Welfare Organisation to apply for the grant.

### 2. Can individuals apply for the grant?

No. The grant only accepts applications from registered entities.

### 3. Can I partner with another organisation to apply for the grant?

Yes. Eligible organisations are allowed to partner with other organisations to apply for the grant. In fact, with all other things being equal, projects which seek partnerships or collaborations with other organisations will be considered more favourably.

## Project Eligibility

### 1. What kinds of projects are eligible for funding?

The grant supports innovative ideas, new service models and pilot programmes, development of prototypes and products, as well as the scaling up of programmes and services that have been successfully implemented or piloted in Singapore or globally. The beneficiaries of the projects **must** be persons with disabilities and/or their caregivers.

### 2. What kinds of projects are not eligible for funding?

The grant does not support existing mainstream government programmes or services as well as projects that are already receiving other funding from Tote Board. The grant also does not support projects that do not directly benefit persons with disabilities and/or their caregivers (e.g. projects that are research-based only, or projects that are solely targeted towards internal organisation capability building).

### 3. I have a research idea/project. Can I apply for this grant to seek funding for this research?

This grant does not support projects that are **solely** research-based. All projects must directly benefit persons with disabilities and/or caregivers. As such, research will only be funded if there is an end product or programme that will be delivered.

### 4. Can I submit an application for projects that do not fall under the three cross-cutting disability issues of Data and Technology, Caregiver and Natural Support and Transition Management?

Applicants are welcomed to submit an application for projects that go beyond the cross-cutting disability issues. However, these applications will be evaluated on a case-by-case basis.

### 5. Can I charge beneficiaries for the projects/products that will be supported under this grant?

We generally discourage charging under this grant. However, applicants can charge a nominal fee for the projects/products that are supported under this grant. Applicants have to ensure that the fees are

kept affordable and that the earnings from these fees go into funding the remaining expenses that are not funded by the grant.

## **Application**

### **1. How do I apply for the grant?**

Applicants can download the application form on SG Enable's website or TB-ELI's website ([www.enablinglives.sg](http://www.enablinglives.sg)) and email the completed form to [enablinglivesgrant@senable.sg](mailto:enablinglivesgrant@senable.sg) or post it to 20 Lengkok Bahru, #02-06, Singapore 159053.

### **2. When can I apply for the grant?**

Applicants can put in an application when a grant call opens. Please check the SG Enable website or TB-ELI website ([www.enablinglives.sg](http://www.enablinglives.sg)) for the schedule of the grant calls.

### **3. What documents must I provide when applying for the grant?**

Applicants must complete all fields in the application form. Additional documents or information may be required for submission after the projects have been shortlisted.

### **4. Can I submit more than one application during each grant call?**

Yes. There is no limit to the number of applications one can put in. However, as the Tote Board - Enabling Lives Grant Programme Office at SG Enable seeks quality proposals, applicants are strongly encouraged to focus their efforts on developing their project idea, and put up a strong proposal.

### **5. I have successfully applied for the Tote Board - Enabling Lives Grant before. Can I still put in an application during the other grant calls?**

Yes. Applicants are welcomed to submit their applications for the other grant calls.

### **6. I have a project that does not fit into the current grant call's theme. Can I still put in an application?**

Applications that do not fall into any of the grant call themes will be evaluated on a case-by-case basis.

### **7. How long will it take to know the outcome of my application?**

Applicants can expect to receive an outcome on their application status within three months after the grant call closes.

### **8. How can I track the status of my application?**

Applicants will be updated periodically on the status of their application via email or telephone by the Tote Board - Enabling Lives Grant Programme Office.

### **9. I was informed that my application was unsuccessful. Can I make an appeal for my application to be re-evaluated?**

Unfortunately, there will be no appeal process for unsuccessful applications. However, applicants are welcome to submit new proposals in the following grant calls.

## Evaluation Criteria

### 1. How will my application be evaluated?

Depending on the funding amount that is sought, the following panels will evaluate the projects accordingly:

<b>Funding Amount</b>	<b>Evaluation and Approving Authority</b>
Up to \$1 million Singapore Dollars	Evaluation and approval by Grant Evaluation Panel.
Above \$1 million Singapore Dollars	Endorsement from Grant Evaluation Panel <u>and</u> Evaluation and approval from Tote Board appropriate Committee/Board.

### 2. What are the evaluation criteria?

Projects will be evaluated on criteria such as contribution to the shared outcomes of the Tote Board - Enabling Lives Initiative Grant, feasibility, scalability/sustainability, innovativeness and collaboration as well as use of evidence-based research.

## Others

### 1. How did Tote Board and SG Enable come up with the three cross-cutting disability areas?

The three cross-cutting disability issues of Data and Technology, Caregiver and Natural Support and Transition Management are key issues identified in the Enabling Masterplan (EM) 2012 - 2016 that affect persons with disabilities across the course of their lives. The EM notes that these cross-cutting issues, if left unaddressed, would affect the implementation of services. As such, the Tote Board - Enabling Lives Initiative Grant aims to enhance the various supports provided to persons with disabilities at their different life stages through focusing on these three areas.

### 2. How did Tote Board and SG Enable come up with the grant call themes?

The specific themes of the grant calls are key focus areas that SG Enable has identified in consultation with the disability sector. SG Enable will constantly engage key stakeholders such as voluntary welfare organisations, persons with disabilities and caregivers as well as ministries to review these themes to ensure that it remains relevant to the disability landscape.

### 3. Can I apply for both the Tote Board - Enabling Lives Initiative Grant and Tote Board Social Service Fund (TBSSF) for the same project?

In general, applicants should not be receiving two funds from Tote Board for the same project. If your project fits into one of the themes of this grant for persons with disabilities and caregivers, we encourage you to apply for this grant.